

THE CORPORATION OF THE TOWN OF KENSINGTON EMPLOYMENT APPLICATION



P.O. Box 418
Kensington, PE
C0B 1M0

Name or Type of Position Being Sought: _____

Full Name of Applicant: _____

Street Address: _____

Community/Town/City: _____

Postal Code: _____

Telephone: (Home) _____ (Business) _____

E-Mail: _____ @ _____

EDUCATION & TRAINING

Please provide the name, location, dates attended, and the degree, diploma, or certificate that was attained.

Secondary/High School: _____

Technical/Business: _____

University: _____

Other: _____

RECENT EMPLOYMENT HISTORY (Last Two Employers)

Name and Address of Employer: _____

Employer's Business Name: _____

Employer's Address: _____

Date of Employment: From _____ To _____

Position Held: _____

Name of Immediate Supervisor: _____

Supervisor's Phone Number: _____

Reason for Leaving Position: _____

(See Over)

RECENT EMPLOYMENT HISTORY (Last Two Employers) continued:

Name and Address of Employer: _____

Employer's Business Name: _____

Employer's Address: _____

Date of Employment: From _____ To _____

Position Held: _____

Name of Immediate Supervisor: _____

Supervisor's Phone Number: _____

Reason for Leaving Position: _____

Special Skills and Abilities (Please provide a listing of skills, abilities, and qualities that you have and that you believe will be of benefit as a Town of Kensington employee.)

Are you legally authorized to work in Canada? Yes No
If no, and you are selected for employment, you will be required to submit proof of work authorization issued by Canada Employment and Immigration.

I certify the information provided on this application or attachments/resume is true and complete to the best of my knowledge and I hereby authorize the Town of Kensington to contact any references or employers listed above to verify the information provided. I understand that if any information in this application or attachments/resume is found to be intentionally false or misleading my application may be rejected or I may be dismissed in the event I am the successful applicant.

Applicant's Signature: _____ Date: _____

YOU ARE ENCOURAGED TO PROVIDE THE TOWN OF KENSINGTON WITH A COPY OF YOUR RESUME, LETTERS OF REFERENCE, AND OTHER DOCUMENTATION THAT YOU BELIEVE MAY ASSIST YOU WITH YOUR APPLICATION FOR EMPLOYMENT.