

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, January 11, 2010  
8:20 PM**

**Council Members Present:** Mayor Gordon Coffin; Councillors: Gallant, Mill, Caseley, Chessman and Spencer

**Staff Members Present:** Town Manager/Administrator, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Maria Hickey; Police Chief, Lewis Sutherland; Public Works Supervisor, Ralph Wadman

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**1. Calling of Meeting to Order**

**1.1** Mayor Coffin called the meeting to order at 8:20 PM and welcomed Council members & staff.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Chessman, seconded by Councillor Spencer to approve the tentative agenda for January 11, 2009. Unanimously carried.*

**3. Minutes of Previous Regular Meetings**

**3.1** *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the minutes for the December 14, 2009 regular meeting of Town Council. Unanimously carried.*

**3.2** *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the minutes of the Dec 16, 2009 special meeting of Town Council with an amendment to Section 3.2 to include the following:*

*“and that direction be given to the Town Manager to draft a letter to the Minister of Communities, Cultural Affairs and Labour regarding the Joseph Dyck property rezoning appeal. The letter shall address the various issues Town Council has with the decision as rendered by the Island Regulatory Appeals Commission. Motion by Councillor Caseley, seconded by Councillor Spencer. Unanimously carried.*

**4. Business Arising from Minutes**

**4.1** *Nil*

**5. Approval of Accounts**

- 5.1** *Moved by Councillor Caseley, seconded by Councillor Spencer to approve expenditures from December 11, 2009 – January 7, 2010 for \$121,448.27. Unanimously carried.*

**6. Committee Reports**

**6.1 Police Report**

- 6.1.1** *Moved by Councillor Chessman, seconded by Councillor Caseley to approve the Police Report for the month of December as prepared by Police Chief Lewis Sutherland. Unanimously carried.*

- 6.1.2** *A discussion was held on the appointment of a member at large to the Police Committee. The matter was referred to the Police Committee for discussion and determination of a suitable candidate before recommendation is brought back to the Town Council.*

**6.2 Property Committee Report**

- 6.2.1** *Motion by Councillor Spencer, seconded by Councillor Caseley to approve a building permit for Anne Gallant at 59 Broadway Street North (PID# 077966) to replace 7 windows. Such approval is subject to all other applicable Federal and Provincial legislation and regulations being met. Unanimously carried.*

- 6.2.2** *Motion by Councillor Spencer, seconded by Councillor Mill to approve a building permit for Allison Roach at 4 Francis Street (PID# 80853) to replace windows. Such approval is subject to all other applicable Federal and Provincial legislation and regulations being met. Unanimously carried.*

- 6.2.3** *Motion by Councillor Spencer seconded by Councillor Caseley to give approval, in principal, to Caseley Farms Ltd. for their request to rezone lots B42 & B43 along Barrett Street in the Caseley Subdivision, from Residential (R1) to Public Service - Institutional (PSI). Unanimously carried.*

- 6.2.4** *Motion by Councillor Spencer seconded by Councillor Mill to approve a driveway access for Lot 22 in the Ranchland Estates Subdivision to provide access from the lot onto Sunset Drive. Unanimously carried.*

### **6.3 Recreation, Parks and Special Events Committee Report**

- 6.3.1** The Kensington Winter Carnival Committee has met to organize the annual event. The meeting for volunteers will be held at the Kensington Club on January 18<sup>th</sup> and the tentative dates for the Winter Carnival will be February 22- 28, 2010. The committee has requested funding from the Town up to a maximum of \$1000.00 for the cost of the event.

*Motion by Councillor Mill seconded by Councillor Chessman to approve up to \$1000.00 in funding for the Kensington Winter Carnival. Unanimously carried.*

### **6.4 Public Works**

- 6.4.1** IB Storey Professional Energy Solutions has submitted an unsolicited proposal to the Town of Kensington to complete energy audits on all Town of Kensington municipally owned buildings for a quote of \$14,766.00 with the PEI Office of Energy Efficiency contributing \$7,383.00 and the Town contributing \$7,383.00.

*Motion by Councillor Chessman seconded by Councillor Caseley to accept the proposal from IB Storey Professional Energy Solutions for the completion of energy audits for the following municipally owned buildings, Town Hall, Fire Hall, Train Station, Public Works Maintenance Building, EVK Pool, Water Chlorination Building and Sewage Treatment Facility at a total cost of \$14,766.00 plus applicable taxes with the understanding that 50% is fundable through the PEI Office of Energy Efficiency. Unanimously carried.*

### **6.5 Fire Report**

- 6.5.1** *Moved by Councillor Gallant, seconded by Councillor Mill to approve the Fire Report for December as prepared by Fire Chief Barry Folland. Unanimously carried.*

- 6.5.2** *Motion by Councillor Gallant seconded by Councillor Mill to provide a letter of support to the Kensington Fire Department in their bid to solicit funding through the Island Community Fund for Auto Extraction Equipment (Jaws of Life) at a cost of approximately \$35,000.00. Unanimously carried.*

### **6.6 Finance Report**

- 6.6.1** *Moved by Councillor Caseley, seconded by Councillor Chessman to approve the Financial Report for December as presented by Councillor Caseley. Unanimously carried.*

## **6.7 Mayor's Report**

- 6.7.1** *Motion by Councillor Gallant seconded by Councillor Mill to approve the procurement of geomatics services to complete a conceptual parking lot layout for the Kensington Area Wellness Initiative project at a cost not to exceed \$3000.00. Unanimously Carried.*
- 6.7.2** *Motion by Councillor Spencer seconded by Councillor Mill to appoint Councillor Caseley to the Kensington and Area Chamber of Commerce Board of Directors. Unanimously carried.*
- 6.7.3** The FCM annual meeting will be held in Toronto, May 28th to 30<sup>th</sup>. Any Councillors interested in attending should advise the Deputy Administrator on or before January 15<sup>th</sup>.
- 6.7.4** The 42<sup>nd</sup> Annual Kensington - Bedford Hockey exchange will begin on Friday, January 29<sup>th</sup>. The Bedford group are anticipated to arrive in the afternoon on the 29th.
- 6.7.5** A discussion was held on the possibility of placing a drop off box at the Town Hall for residents who require payment drop off during off hours..
- 6.7.6** Mayor Coffin reported on the Wellness Initiative project. Jim Cooper is gathering information for the development committee. The Development Committee continues to meet with stakeholder groups to determine square footage requirements, etc.

## **7. Correspondence**

- 7.1** Letter from the Central Development Corporation (CDC) regarding the Projects for Rural Communities Funding program. The Town Manager is to contact CDC to determine if the Town is able to capitalize on the funding program and to discuss eligibility requirements.

## **8. Adjournment**

*Moved by Councillor Spencer, seconded by Councillor Chessman to adjourn the meeting at 11:10 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Gordon Coffin,  
Mayor